



## **The Ministry of Health Research Seed Grant Program Information for Researchers at the Interior Universities Research Coalition**

The Ministry of Health Research Seed Grant Program provides funding to British Columbia universities to produce new research that responds to the Ministry of Health's research questions. Awards are issued up to a maximum of \$45,000 and interested researchers can apply for funding through their institution. Awardees will have 12 months to complete their project from the time the award is issued to them. Program commitments include meeting with Ministry of Health representatives to provide updates as project work unfolds, presenting project outcomes, and providing a written report to the Ministry of Health upon project completion.

If you are interested in participating in the 2023-24 cycle of the Ministry of Health Research Seed Grant Program, please be advised the Interior Universities Research Coalition (IURC) will issue a call for proposals on October 12, 2023, at [www.iurc.ca](http://www.iurc.ca)

### **Program Eligibility by Institution**

- Researchers located at the University of British Columbia - Okanagan Campus are eligible to apply on calls for proposals issued through the University of British Columbia as part of the two-campus system, and the IURC.
- Researchers located at the University of Northern British Columbia are eligible to apply on calls for proposals issued through the University of British Columbia where University of British Columbia faculty affiliations exist, and the IURC.
- Researchers located at Thompson River University are eligible to apply on calls for proposals issued through the IURC.

## **Interior Universities Research Coalition (IURC) BC Interior Region Seed Grant Research Fund Fifth Call for Proposals**

### **The Opportunity**

The Interior Universities Research Coalition (IURC) and the BC Ministry of Health (Ministry) have established a *BC Interior Region Seed Grant Research Fund*. This fund aims to encourage inter-institutional research, in health-related areas, between researchers at Thompson Rivers University, the University of Northern British Columbia, and the University of British Columbia (Okanagan) and foster collaboration with Ministry on research-related program areas.

This fifth call for proposals is focused on research relating to the following questions identified by the Ministry:

1. (1) Develop prospective, longitudinal evidence in the BC context about Track 2 clients' experiences and decision-making processes in relation to MAID and (2) identify practice supports necessary to provide high quality coordination, care, assessment, and provision of MAID for this population. A secondary goal is to pilot research approaches for a project that will be national and international in scope.
2. To what extent do Employed Student Nurse (ESN) Programs, across BC's Health Authorities optimize opportunities for student nurses to work in health care and can be improved to support practice readiness and enhance intentional recruitment and retention.
3. How can nursing bridging education be optimized, incorporating innovative models of delivery, concurrent to regular employment and improvement in efficiency across the continuum of nursing education (e.g., LPN to BSN, etc.)
4. Research has shown that while individuals often recognize the ways in which others may be vulnerable to the health impacts of climate change, they are not as likely to recognize and act on their own vulnerabilities. What communication strategies and behavioral insights could help individuals understand their own climate-related vulnerabilities and take proactive measures to protect their health where possible?
5. What is the size of primary care teams that maximizes quality outcomes for patients (e.g., efficiency, effectiveness, access, patient experience, etc.)?

## Important Dates

Expression of Interest (EOI) Deadline: **November 13, 2023**

EOI proponents' meetings with Ministry program officials: **late November/early December**

Full Proposal Submission Deadline: **February 5, 2024**

Adjudication: **February 2024**

Funding Start Date: **March 31, 2024**

Interim report: **six months from date of grant award**

Final Report: **12 months from date of grant award**

## Value and Duration

Funding is available for one year, to a maximum of \$45,000 per project.

## Adjudication

Funds are awarded based on merit of the proposal, team members' research excellence and Highly Qualified Personnel (HQP) training. The funds will be adjudicated by an IURC adjudication committee, with representation from the Ministry.

## Eligibility

Full-time faculty with ongoing or tenure-track appointments are eligible to apply. Those holding sessional or term appointments may contribute to and receive funding from an approved project, but they are not eligible to apply as Principal Applicants.

Joint research proposals can originate from any one of the three IURC institutions and must be led/co- led by IURC researchers. Proposals must include researchers from at least two of the three IURC institutions but can also include researchers from non-IURC institutions.

Collaboration with regional health authorities and other partners is strongly encouraged, as well as alignment with (and ability to leverage) other funding opportunities through the Canadian Institute for Health Research (CIHR) and/or other research funding support. Teams

representing early career researchers<sup>1</sup>, and members of the four federally designated equity seeking groups are encouraged to apply. Research proposals demonstrating engagement with and/or plans to develop respectful Indigenous partnerships, and addressing equity, diversity and inclusion (EDI)<sup>2</sup> are encouraged.

Awarded projects will have a single administrative lead Principal Applicant who will be responsible for managing all aspects of the project, including financial oversight, and will provide mid-term and final reports that describes progress to [tfuller@tru.ca](mailto:tfuller@tru.ca).

## Reporting

All successful applicants are required to share their research with the Ministry, and with the IURC pursuant to the above-noted reporting schedule.

## Proposal Submission Process and Requirements

The first step in this process is to prepare a brief (150-200 words) **Expression of Interest (EOI)** that identifies the Principal Applicant and their institution, which of the above-noted five research questions they are interested in pursuing, and a brief description of the research project they are proposing. The EOI must be submitted electronically to [rcomms@tru.ca](mailto:rcomms@tru.ca) by 4:00 pm Pacific Time on **November 13, 2023**.

All eligible EOIs received by the above-noted deadline will then be provided to officials at the Ministry's Research and Technology Branch, who will arrange meetings with each EOI proponent and Ministry program officials in late November/early December to discuss the proponent's EOI in advance of preparation of a full proposal.

A full proposal as a single PDF document must be prepared according to the following guidelines and must be submitted electronically to [rcomms@tru.ca](mailto:rcomms@tru.ca) by 4:00 pm Pacific Time on **February 5, 2024**.

Full proposals will include the followings (in order):

1. Cover page with Principal Applicant and co-applicant(s) signatures (see attached)
2. Project Description (minimum two pages plus one page for bibliography).

Project description should include:

- A descriptive title
- Abstract of proposed collaborative project (100 words)
- A free-form detailed proposal addressing the evaluation criteria such that reviewers can evaluate the goals and approach of your proposed research. The description should address the mandate of this call, make a case for the uniqueness, value and impact of the proposed research, and include a clear rationale for the collaborative and interdisciplinary approach, methodology employed, a work plan including timelines, knowledge mobilization plan, the anticipated research contributions and impacts.

3. Itemized budget and justification (maximum one page): Budgets may be supplemented through cash and in-kind support from participating faculties and partners, but this is not a requirement for the application.

4. Project Team

- Full names, current positions, and role of each team member in the proposed research activity by stating what is to be done, by whom, how and when (maximum one page); and
- Current 2-page CV(s): listing each team member's education, recent relevant publications, prior scholarly activity and any long-term research collaborations. (*CVs not complying to the page limit will not be reviewed*)

### **Eligible Expenses**

All expenses must be in compliance with the [Tri-Agency Guide on Financial Administration](#). Expenses directly related to the research are eligible. Funding may be used to pay for research assistants, direct cost of the research including data procurement and analysis, travel (or virtual technology) for field work, research team activities such as meetings and workshops for the development of the partnerships, knowledge mobilization activities (cannot exceed 20% of the overall budget), and other items necessary for completion of the project (e.g., research supplies directly required for completion of the project, transcription services, technical services, etc.).

### **Ineligible expenses**

Release time for faculty; salary and benefits for a Post-Doctoral Researcher; direct support to Graduate student research that fulfils degree requirements; funding for publication; office supplies; equipment purchases; retroactive expenses and overhead costs. (For this call, the IURC universities will waive overhead costs, ensuring that all funds received are applied to the direct costs of research).

### **Evaluation Criteria**

- Degree to which research project aligns with the above-noted Ministry health research themes
- Degree to which proposals clearly address issues of importance in British Columbia's non-metropolitan regions
- Feasibility, given the scope, timelines and the research track record of the applicants
- Quality of HQP research training, including principles of EDI
- Quality of knowledge mobilization activities
- Ability to produce tangible/recognised research impact
- Potential to secure external funding within two years from the start of the Grant
- Development of new collaborative and interdisciplinary teams. Strong applications will involve the promise of significant and potential long-term collaboration and sharing of resources among faculty members from TRU, UNBC and UBCO
- Ability to develop and enhance the applicants' research and scholarly profile

- Degree to which research project considers sex and gender-based analysis and addresses Indigenous knowledge systems and methodologies, and supports Indigenous research
- Development and enhancement of IURC research capacity by including, where appropriate, early career researchers, women, and Indigenous faculty as part of the collaboration and an emphasis on including EDI in the research design and team composition into consideration.

**Contact:** Troy Fuller ([tfuller@tru.ca](mailto:tfuller@tru.ca))

1. An ECR is defined as individuals who have five years or less experience since their first academic appointment, with the exception of career interruptions (e.g., maternity or parental leave, extended sick leave, clinical training and family care) that occurred after their appointment. Part-time positions are also taken into consideration.

2. Please see NSERC statement on Equity Diversity and Inclusion for reference:  
[http://www.nserc-crsng.gc.ca/NSERC-CRSNG/Policies-Politiques/Wpolicy-Fpolitique\\_eng.asp](http://www.nserc-crsng.gc.ca/NSERC-CRSNG/Policies-Politiques/Wpolicy-Fpolitique_eng.asp)

**Principal Applicant Information**

**IURC/ Tri-University Partnership Research Fund  
APPLICANTS SIGNATURE FORM**

Applicant Name:

Institution:

Unit Head or Dean Signature Name and Date:

Institutional Signature Name and Date:

Co-Applicant

Institution:

Co-Applicant Name:

Institutional Signature Name and Date

Co-Applicant:

Institution:

Co-Applicant Name:

Institutional Signature Name and Date:

Co-Applicant:

Institution:

Co-Applicant Name:

Institutional Signature Name and Date: